



Position Available: Sales Support

About Devil Mountain Wholesale Nursery

Devil Mountain Wholesale Nursery provides landscape professionals with access to more plant varieties than any other wholesale nursery in California. We pride ourselves in having a knowledgeable sales staff, quality plants, and extensive delivery capacity throughout the region.

We operate ten nurseries and growing grounds throughout California, our buyers also travel to quality growers throughout the country – from small specialty growers to the largest in the nation – in search of the most exceptional plants for our professional customers. Visit us online at devilmountainnursery.com.

Position Summary

Devil Mountain Wholesale Nursery is looking for an experienced individual to join our office staff in a Sales Support position. An ideal candidate is energetic, reliable, and detail oriented - a background in, or deep knowledge of horticulture is preferred but not required. Prior experience at a retail nursery, wholesale nursery, grower, landscape architect, landscaping or other plant related business is highly desired.

This position is full-time. Hours will vary based on seasonal sales demands.

Primary Responsibilities

- Answering phones and communicating with customers
- Preparation of estimates, order, and invoices
- Working with customers, assisting with Will Call orders and yard inspections
- Assisting office staff as needed

Required Skills

- Experience in a horticultural-related field or in-depth knowledge of plant nomenclature preferred
- Proficient Computer User
- Excellent judgment and decision-making abilities
- Resourceful and extremely proactive
- Strong communication skills, self-confidence and discretion

Compensation

Commensurate with industry standards. Benefits include:

- 401(k) with Employer Matching
- HMO and PPO Health Plans
- Dental and Vision Plans
- Vacation Pay
- Paid Holidays
- Sick Pay
- Tuition Reimbursement for Approved Courses
- Product Discounts
- Opportunities for Advancement

To Apply

Send an [application](#) or resume and cover letter to employment@devilmountainnursery.com.